

**South Dakota Aeronautics Commission
Teleconference Meeting Minutes
Pierre, South Dakota
August 3, 2016 @ 1:00 PM**

MEMBERS (VIA PHONE): Skip VanDerhule, Chairman
Dave Luers, Member
Arnie Hauge, Member
Dan Noteboom, Member
Chris Funk, Member

STAFF: Tessa Wenner, Bonnie Olson, Karla Engle, Jon Becker (via Phone), and Jennifer Boehm

OTHERS (VIA PHONE): Steve Hamilton

AGENDA ITEMS:

- Call to Order
- Discussion & Consideration of Conflict of Interest
- Approve Minutes from June 28, 2016 meeting
- Distribution of proposed procedure for handling conflicts of interest
- Secretary's Report
- Consideration of state funding for multiple FAA funded projects
- Consideration of amending state funds for two existing projects

Chairman VanDerhule called the regular meeting of the South Dakota Aeronautics Commission (the "Commission") to order at 1:10 PM. A roll call was taken and a quorum was determined.

Skip Vanderhule, Chairman

Discussion & Consideration of Conflict of Interest

Chairman Vanderhule referred to the written procedure for conflict of interest disclosure provided as an attachment in the Commission packet. A discussion was had on adopting the outlined process.

Chairman Vanderhule opened the floor to Commission members to disclose potential conflicts of interest and to present requests for waivers pursuant to South Dakota Codified Law (SDCL) chapter 3-23.

Arnie Hauge made a verbal disclosure requesting a waiver from the Commission relating to Lincoln County's funding request under agenda item #4. Hauge leases a portion of land at the Lincoln County Airport for use as a hangar. Hauge will abstain from any discussion and voting in regard to the Lincoln County airport financial assistance agreement on the agenda.

Motion by Funk, second by Noteboom, to approve the waiver request submitted by Hauge as the Commission has determined that the matter underlying the conflict is fair, reasonable, and not contrary to the public interest. A roll call vote was taken and all voted aye, except for Hauge, who abstained in the Commission discussion and vote. The motion carried.

Skip Vanderhule, Chairman

Approve Minutes from June 28, 2016 meeting

Motion by Luers, second by Funk, to approve the June 28, 2016, meeting minutes. A roll call vote was taken and all voted aye. The motion carried.

Karla Engle, SDDOT Legal Counsel

Distribution of proposed procedure for handling conflicts of interest

The Commission was given more information regarding the handling of conflicts of interest. The proposed procedure was included in the Commission's meeting packet. No action was taken.

Office of Secretary

Secretary's Report

There was no information to share from the Secretary's office.

Jon Becker, Office of Aeronautics

Consideration of state funding for multiple FAA funded projects:

Chairman Vanderhule requested the funding requests for **Belle Fourche 3-46-0006-011-2016** and **Lincoln County 3-46-0078-013-2016** be considered individually from the remainder of the projects.

The Department of Transportation (the "Department") requested funding from the State Aeronautics Fund for the Airport Improvement Program (AIP) projects below:

Belle Fourche 3-46-0006-011-2016

Design and construct a new fuel system with card reader, pumps, 20'x30' concrete pad, system piping, and electrical.

Federal Share	\$ 381,774.50
State Share	\$ 21,209.70
Local Share	\$ 21,209.69
Total	\$ 424,193.89

The Department recommends approval of state assistance in the amount of \$21,209.70.

Motion by Funk, second by Noteboom to approve state assistance in the amount of \$21,209.70 to design and construct a new fuel system with card reader, pumps, 20'x30' concrete pad, system piping, and electrical. A roll call vote was taken. 1 aye (Funk), 4 nay. The motion failed.

Hauge recused himself from the discussion of the Lincoln County funding request.

Lincoln County 3-46-0078-013-2016

Reconstruct taxiway.

Federal Share	\$ 1,006,299.45
State Share	\$ 55,905.42
Local Share	\$ 55,905.42
Total	\$ 1,118,110.49

The Department recommends approval of state assistance in the amount of \$55,905.42.

Motion by Luers, second by Noteboom, to approve state assistance in the amount of \$55,905.42 to reconstruct the taxiway. A roll call vote was taken and all voted aye, except Hauge who abstained from the Commission's discussion and vote. The motion carried.

Hauge rejoined the discussion.

The Commission considered the remainder of the funding requests.

Canton 3-46-0008-006-2016

Design wildlife fence

Federal Share	\$ 82,563.00
State Share	\$ 4,586.00
Local Share	\$ 4,588.00
Total	\$ 91,737.00

The Department recommended approval of state assistance in the amount of \$4,586.00.

Clark County 3-46-0009-009-2016

Master plan update with GIS survey

Federal Share	\$ 153,000.00
State Share	\$ 8,500.00
Local Share	\$ 8,500.00
Total	\$ 170,000.00

The Department recommended approval of state assistance in the amount of \$8,500.00.

Gregory 3-46-0018-013-2016

Design of apron expansion, phase 2; Geotechnical exploration.

Federal Share	\$ 27,000.00
State Share	\$ 1,500.00
Local Share	\$ 1,500.00
Total	\$ 30,000.00

The Department recommended approval of state assistance in the amount of \$1,500.00.

Martin 3-46-0030-011-2016

Design for wildlife fence.

Federal Share	\$ 46,000.00
State Share	\$ 2,555.56
Local Share	\$ 2,555.56
Total	\$ 51,111.11

The Department recommended approval of state assistance in the amount of \$2,555.56.

Mobridge 3-46-0038-011-2016

Design runway 12/30 and connector taxiway reconstruction, turnaround expansion and replacement of edge lighting and PAPIs. Snow removal equipment blade reimbursement.

Federal Share	\$ 145,560.00
State Share	\$ 8,087.00
Local Share	\$ 8,088.00
Total	\$ 161,735.00

The Department recommended approval of state assistance in the amount of \$8,087.00.

Onida 3-46-0041-009-2016

Design and construction of hangar taxilane improvements.

Federal Share	\$ 306,000.00
State Share	\$ 17,000.00

Local Share	\$ 17,000.00
Total	\$ 340,000.00

The Department recommended approval of state assistance in the amount of \$17,000.00.

Pine Ridge 3-46-0045-014-2016

Apron expansion phase 1; geotechnical testing.

Federal Share	\$ 592,000.00
State Share	\$ 32,888.89
Local Share	\$ 32,888.89
Total	\$ 657,777.78

The Department recommended approval of state assistance in the amount of \$32,888.89.

Platte 3-46-0066-009-2016

Construction of runway 14/32; install MIRL and PAPIs.

Federal Share	\$ 1,926,000.00
State Share	\$ 107,000.00
Local Share	\$ 107,000.00
Total	\$ 2,140,000.00

The Department recommended approval of state assistance in the amount of \$107,000.00.

Redfield 3-46-0049-010-2016

Master plan update with GIS survey; RPZ analysis.

Federal Share	\$ 135,000.00
State Share	\$ 7,500.00
Local Share	\$ 7,500.00
Total	\$ 150,000.00

The Department recommended approval of state assistance in the amount of \$7,500.00.

Sturgis 3-46-0054-013-2016

Design and construct 250' x 350' concrete apron joint repair.

Federal Share	\$ 122,992.79
State Share	\$ 6,832.93
Local Share	\$ 6,832.93
Total	\$ 136,658.65

The Department recommended approval of state assistance in the amount of \$6,832.93.

Wagner 3-46-0057-012-2016

Land acquisition for RPZ protection, reconstruction of turf crosswind runway; reconstruction of hangar taxilane.

Federal Share	\$ 427,500.00
State Share	\$ 23,750.00
Local Share	\$ 23,750.00
Total	\$ 475,000.00

The Department recommended approval of state assistance in the amount of \$23,750.00.

Winner 3-46-0061-014-2016

Geotechnical exploration; design for lower apron expansion – phase 1.

Federal Share	\$ 36,900.00
State Share	\$ 2,050.00
Local Share	\$ 2,050.00
Total	\$ 41,000.00

The Department recommended approval of state assistance in the amount of \$2,050.00.

Motion by Hauge, second by Funk, to approve the recommended state funding for the remaining FAA funded projects as follows: Canton 3-46-0008-006-2016; Clark County 3-46-0009-009-2016; Gregory 3-46-0018-013-2016; Martin 3-46-0030-011-2016; Mobridge 3-46-0038-011-2016; Onida 3-46-0041-009-2016; Pine Ridge 3-46-0045-014-2016; Platte 3-46-0066-009-2016; Redfield 3-46-0049-010-2016; Sturgis 3-46-0054-013-2016; Wagner 3-46-0057-012-2016; Winner 3-46-0061-014-2016. A roll call vote was taken and all voted aye. The motion carried.

Jennifer Boehm, Office of Aeronautics

Winner Municipal Airport AIP #3-46-0061-12-2013 – Extend Runway 13/31 from 4,500' to 5,500' and installation of associated lighting system.

The federal grant amount was increased to reflect final as-built measured quantities for construction. The state share corresponding to the increase needs to be increased accordingly.

	Federal (90%)	State (8%)
Final project	\$2,456,866.58	\$218,388.14
Original grant	\$2,430,000.00	\$216,000.00
Change	\$26,866.58	\$2,388.14

The Department recommended approval of a state grant amendment in the amount of \$2,388.14.

Sioux Falls Regional Airport AIP #3-46-0050-48-2014 – Rehabilitate east GA apron, taxiways and east cargo apron; Rehab taxiway A & A3; Rehab various access roads; Design engineering for the rehab of Taxiway B and for Runway 3/21 outside keels; and acquire snow blower

The federal grant amount was increased to reflect final as-built measured quantities for construction. The state share corresponding to the increase needs to be increased accordingly.

	Federal (90%)	State (5%)
Final project	\$2,806,446.84	\$155,913.71
Original grant	\$2,732,635.00	\$151,813.06
Change	\$73,811.84	\$4,100.65

The Department recommended approval of a state grant amendment in the amount of \$4,100.65.

Motion by Noteboom, second by Luers to approve state grant amendments to **Winner Municipal Airport AIP #3-46-0061-12-2013** and **Sioux Falls Regional Airport AIP #3-46-0050-48-2014**. A roll call vote was taken and all voted aye. The motion carried.

Adjourn

Motion by, Funk, second by Hauge, to adjourn. The motion carried. Meeting adjourned at 2:30 PM.

Next meeting to be held August 23, 2016 in Brookings, SD. Details to follow.